



# Minnesota GreenCorps Member Work Plan

**Program Year 2023-2024**

*GREEN INFRASTRUCTURE IMPROVEMENT*

<b>Member Name:</b> TBD	<b>Organization, City:</b> City of Morris
<b>Supervisor Name:</b> Griffin Peck- Sustainability Coordinator and Morris Model Coordinator.	<b>Date:</b> 6/26/2023
<b>Supervisor Email:</b> griffin@ci.morris.mn.us	<b>Supervisor Phone:</b> +1 (612)940-5559

**Overview:** The work plan outlines member activities, projected results, and the approximate timeframe. This document provides information to the candidate when considering the position offer and serves as a project guide for members and supervisors during the service term. The work plan is a working document. Changes to the work plan of 40 or more hours must be discussed with program staff in advance and will require the submission of a revised work plan.

**Instructions:** Complete this document by inputting information from the host site application work plan, incorporating any changes discussed during the interview or selection. Reference the position description outlined below, relate the member activities to those goals and objectives, and include activity details and outputs and outcomes.

- Members begin service at their host site on Monday, September 25. The end of the service term is Tuesday, August 13.
- Members serve 1700 hours total, 300 hours in training and 1400 hours in direct service.
  - Complete the Member Activities – Training section by inputting site-specific trainings under “Host Site Trainings.” These can be informal internal trainings such as InDesign, ArcGIS, Asana or more formal external trainings such as Master Water Stewards or Smart Salting. This does not have to be an exhaustive list but should include trainings that will prepare members for service activities.
  - Complete the Member Activities – Service section by inputting direct service activities, results, and timeline totaling 1400 hours.
- To aid the member in their transition into the service site, please complete all questions in the host site information and service community/housing sections below.

Member Activities – Training	Outputs and Outcomes	Hours and Timeline
<p>MN GREENCORPS TRAININGS</p> <p>MN GreenCorps required orientation and quarterly trainings</p> <p>Other trainings, workshops, conferences</p> <p>Civic engagement activities</p>	<p>Members attend all required MN GreenCorps trainings, including the 3-day orientation and quarterly trainings. Members participate in other trainings, workshops, and conferences to gain technical and professional skills to prepare them for service. Members participate in civic engagement activities to broaden their experience and further engage in their community.</p>	<p>300 hours, Sep - Aug</p>
<p>HOST SITE TRAININGS</p>	<p><i>Input project related trainings, workshops, conferences that the member will attend to prepare them to perform service activities.</i></p>	<p>N/A (included in the 300 hour total above)</p>
Member Activities – Service	Outputs and Outcomes	Hours and Timeline
<p>Inventory: Stormwater BMP</p>	<p>Member will complete an inventory of existing storm water best management practices and landowners BMPs. Member will draw connections between inventoried BMPs and Morris's Community Resilience Building report to help guide future green infrastructure improvements. Member will also create reports for relevant parties to communicate the results of these inventories and help create plans for future projects</p>	<p>350- Takes place throughout service year.</p>
<p>Inventory: Increase Canopy Resilience</p>	<p>Greencorps member will work with the Morris Tree Board and City Forester to increase the community's resilience to future vulnerabilities including Emerald Ash Borer (EAB) which threatens 30% of the total tree canopy (45% of public tree canopy). Activities will include inventorying trees, health monitoring, identifying sources for diverse planting stock, helping organize a community planting event, assisting with tree planting and young tree maintenance, creating Tree Board website content, creating other public education resources to increase citizen understanding of trees' benefits and EAB mitigation</p>	<p>350- Takes place throughout service year</p>
<p>Community Survey</p>	<p>Member will conduct community surveys to understand current residential behavior with regard to salting, lawn care, tree care, and other environmental/green infrastructure concerns. The community survey will attempt to gather answers from 20% of the Morris population (~1,000 people)</p>	<p>100- To be conducted at the beginning of project to inform later service activities.</p>
<p>Outreach and Education</p>	<p>Member will create educational materials such as pamphlets, print-outs, and virtual resources based on community survey results to educate homeowners, renters, and businesses about BM's related to salting, lawn care, tree care, and other green infrastructure projects such as pollinator gardens, native grass plantings, rainwater gardens, and boulevard bioswales. Member will work with Stevens County Soil and Water conservation District to distribute materials and to connect resources with residents. The member will educate 200-300 residents, k-12 students, university students, and visitors to Morris.</p>	<p>300- Using results from community survey, develop outreach and education materials.</p>

<p>Improving Public Lands</p>	<p>Member will work with City Forester and Morris Model community partners to organize, plan, and host up to 5 buckthorn/invasive species removal projects on city-owned land in Pomme de Terre Park.. Member will mobilize volunteers through existing community networks working with university students.</p> <p>Member will coordinate with Morris Tree Board and area stakeholders to increase resilient tree species plantings on city-owned and privately-owned land.</p> <p>Between these two projects, the service member will improve up to 25 acres of land. These projects will also engage up to 75 volunteers.</p>	<p>300- Will take place throughout spring and summer 2024.</p>
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## Host Site Information

### 1) Share a few sentences about the host site supervisor, including education, professional history, and work style.

Griffin Peck will be your host site supervisor. They graduated from UMN Morris in 2022 with their Bachelors in Environmental Studies and Sustainability Leadership. Since graduating, they have worked with the City of Morris to coordinate their sustainability efforts. Griffin also coordinates the Morris Model community partnership. Griffin's work style is less formal than traditional city government. Someone who can work well on their own and also work well with collaborative teams will do best here.

### 2) Provide organizational information including typical hours worked, office attire, office setting/layout, workplace socializing, etc.

The member will be working in their own office at City Hall in Morris. The office that the Greencorps member will be in is tucked away from the main areas of the building. The City Hall building is one of four buildings in Morris with rooftop solar and a Level 2 charging station for PHEV's or EV's that the city or its employees can use. The hours at city hall are 8:00-4:30. These hours can be flexible, but all other employees at the City Hall follow this schedule. Office attire is laid back. The other employees at city hall are social together and are welcoming of new folks. You can often time find them gathered around the island in the center of the office having a snack and discussing their weekend plans.

### 3) Indicate if you or others at the organization work remotely and if you plan to allow the member to serve remotely, one or two days per week. While members should generally provide service directly to the people and in the communities where they serve, members are allowed to serve remotely or "tele serve" a maximum of two days (or 16 hours) in a 40-hour service week. Host sites are encouraged to allow the member to tele serve one day (or 8 hours) in a 40-hour service week.

Griffin's office is located at the UMN Morris Welcome Center. Griffin generally doesn't work remote and other employees at city hall don't either. However, we recognize that remote work is a great benefit and tele-service is something to discuss with the City Manager and Griffin.

### 4) Provide any additional insight into your organization's workplace culture, such as collaborative versus independent workstyles, slow or fast pace, laid back versus formal, people or task-oriented, etc.

The Morris community in general is a more conservative one. Within the Morris Model we pride ourselves on working across political differences to make sustainability progress. City government is generally slower paced and you will likely work on multiple projects each day. Most of the Greencorps service members time will be spent independently. There will also be opportunities to work collaboratively with the supervisor and the larger Morris Model team. The member will also work with the public works director, the city of Morris tree board, and other community organizations. The work is a mix of tasks and meeting with folks. Some days will be full of meetings and some days will be task focused days.

## Service Community / Housing

### 1) To aid in member relocation, please share three or more housing options with affordable rent, including complex name, address, and contact if available.

City Website of house rentals in Morris: <https://www.ci.morris.mn.us/rhc/available-rentals/>

Apartment Property Ownership Group in Morris: <https://inhproperties.com/>

Apartment where previous Greencorps service members have stayed: <https://www.gcremn.com/apartments/natures-edge#AvailableApartments>

### 2) Please share any additional information about the service community that might be relevant for a MN GreenCorps member relocating to the area.

Important Considerations: Morris is a very rural community. About 5,000 people live in the city, and 10,000 live in the county. There are limited options for grocery shopping in Morris, especially if you have a dietary restriction. Some choose to drive to Alexandria or Willmar to do their shopping, but that isn't necessary. Morris is also a socially conservative community which can present a learning curve for folks who haven't experienced that before. Another thing to consider is that Morris is also small in land area making it a very bike able and walkable community. There is a farmer's market in the summer time and plenty of biking and walking trails. Finally, Morris has a strong track record with sustainability, folks working in our community will have the opportunity to meet sustainability leaders from across the state and around the world. Your work may start in Morris, but it can take you anywhere.

# Green Infrastructure Improvement member position

## Service position summary

Strengthen host site capacity and community resilience to impacts of climate change by implementing and improving green infrastructure practices related to stormwater management and community forestry. Assist in collecting, managing, and analyzing data by inventorying and assessing stormwater best management practices (BMPs), chloride sources and concentrations, and trees and forest health. Implement stormwater and forestry best practices to improve water quality and public lands through activities such as identifying opportunities for green infrastructure practices and conducting rain garden maintenance, erosion control, invasive species removal, and native plantings. Provide outreach opportunities to increase awareness and engage community members in stormwater and forestry initiatives.

*Please note: member activities cannot help organizations achieve or maintain compliance for stormwater permitting.*

## Essential functions

- Inventory existing stormwater BMPs and manage associated data.
- Assess existing stormwater BMPs and/or assist with the development or improvement of stormwater BMP assessment(s) and performance plan(s).
- Identify opportunities and implement green stormwater infrastructure practices, such as rain gardens, permeable pavement, green roofs, bioswales, etc.
- Provide community outreach, education, and guidance about the benefits of green stormwater infrastructure practices and pollution prevention.
- Conduct tree inventory and manage associated data.
- Develop or update community forest management plans, EAB/pest management plans, invasive species management plans, tree care ordinances, etc.
- Identify and implement community forestry best practices, such as erosion control, invasive species management, etc.
- Help facilitate the equitable distribution of tree canopy by conducting research, planning, and coordinating community tree plantings.
- Improve public land through activities such as clearing natural debris, planting resilient plants and trees, and removing invasive species.
- Identify local chloride sources and management strategies and provide outreach, education, and guidance on proper salt application.
- Incorporate best management practices for road and sidewalk salt prevention (i.e., improved snow removal), product storage, and application.
- Collect pre/post information from participants in trainings, events, workshops, etc., on commitments to change or changes in behavior.
- Use resources/calculators (e.g., Minnesota Stormwater Manual, minimal impact design standards (MIDS) calculator, i-Tree) to quantify the benefits of green infrastructure practices (greenhouse gas reduction, pollutant load reductions, water quality, etc.).
- Mobilize volunteers to assist in the implementation of activities.

## Marginal functions (not to exceed 340 hours)

- Assist with additional sustainability-related projects as outlined in the air pollutant reduction, community readiness and outreach, and waste reduction, recycling, and organics management position descriptions within the host site community.