

**STEVENS COUNTY
ORGANICS RECYCLING INTERN POSITION
OPENING**

Stevens County, Morris, Minnesota has an exciting opportunity for an Environmental Science or Business/Marketing major or related field. This position will assist in the planning, implementation and management of strategies surrounding a new organics recycling program for Stevens County. The Intern will work with employees of Pope/Douglas Solid Waste Management, Engebretson Disposal and Recycling, the City of Morris, and Morris Model members to establish sorting, separation, and collection of food waste and soiled paper from large generators such as: schools, healthcare facilities, restaurants, County dairies and grocery/convenience stores. The position will also work to implement and establish community organics recycling drop sites for County residential use. This internship is funded by a grant provided by the Minnesota Pollution Control Agency, which runs from July 1, 2021, to June 30, 2023. Total budgeted hours for the grant period are 2,120. Applicants who can complete the entire two years are preferred but not required.

This position will work out of an office located at the Stevens County Courthouse for approximately 20 hours per week at \$15 per hour under the supervision of the Environmental Services Director. A valid Minnesota Driver's License is required (a vehicle will be provided when needed for travel). Must have the ability to communicate effectively both orally and in writing and the ability to research, assemble information and prepare reports and educational material. Must have the ability to develop and maintain effective working relationships with other County and partnering agencies, volunteer groups and residents. Must have knowledge and ability to use computer spreadsheets, data management and word processing programs (Microsoft Office Suite: Word, Excel, PowerPoint, Outlook and Publisher).

Applications and resumes may be submitted at: www.co.stevens.mn.us under "Employment Opportunities."